Acromat Online Shop for Resellers

To our Resellers,

The Acromat Online Shop now allows resellers to order on account.

The system allows a reseller to,

Quickly quote prices

Calculate Door to Door shipping prices

Calculate resellers discount

Calculate GST

Place orders on Account

The shipping is Australia wide and once orders are placed you will receive an email confirmation.

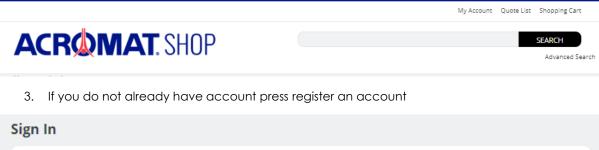
This document is a guide for resellers. It shows how to apply to become an account holder and how to place an order on account.

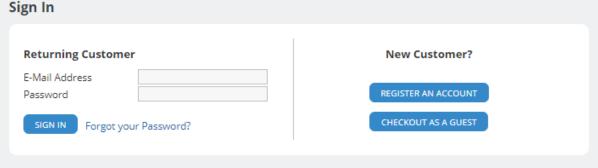
Kind regards,

Mitchell Otto

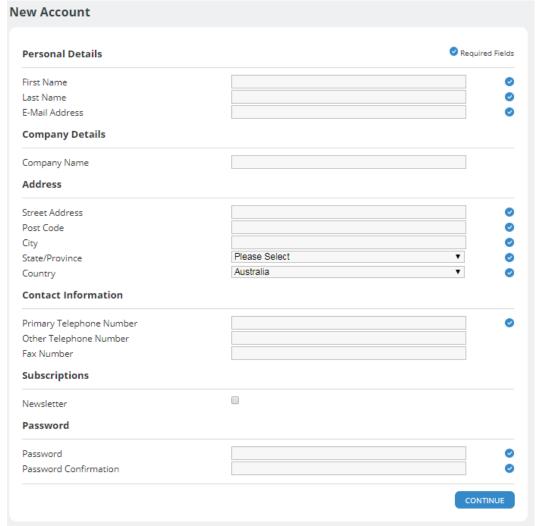
Becoming a Reseller on the Acromat Online Shop

- 1. Go to www.shop.acromat.com.au
- 2. Click My Account.





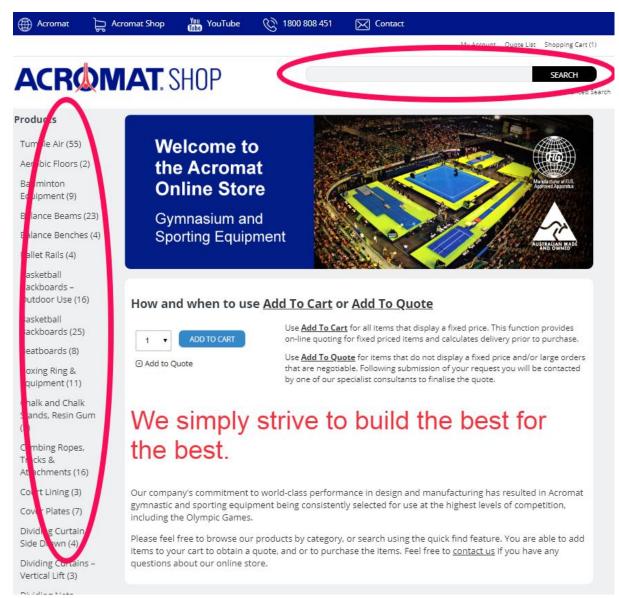
4. Fill in your details and press continue. Take note of your account Personal Details



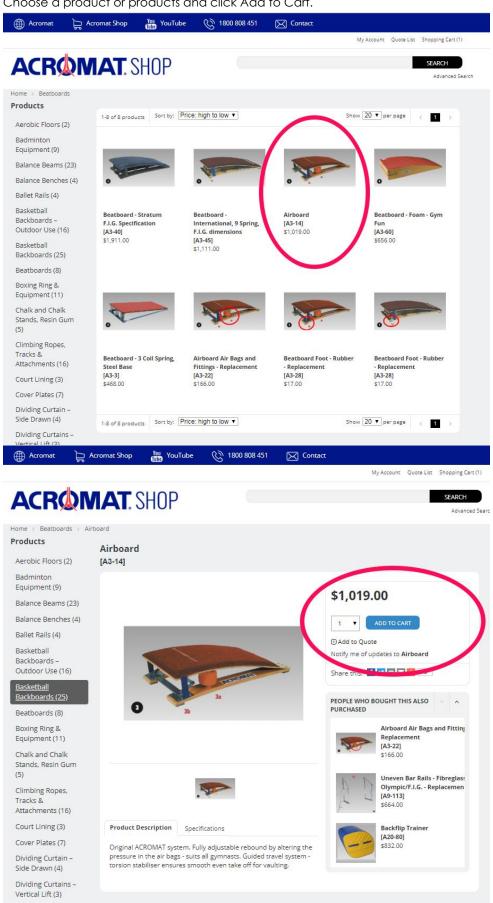
5. When you have an account email your First Name, Last Name and Email of the account to Acromat. Acromat will change your account from public to reseller.

How to use Acromat Online Shop for Reseller

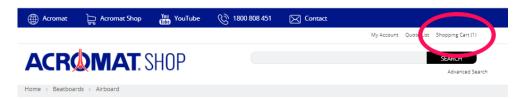
- 6. Go to www.shop.acromat.com.au
- 7. Search categories or directly enter the code into the search bar



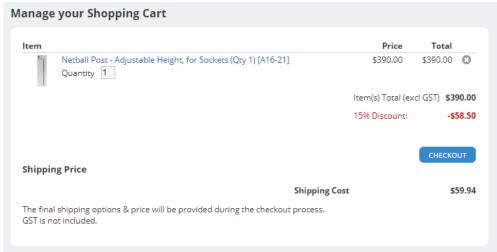
8. Choose a product or products and click Add to Cart.



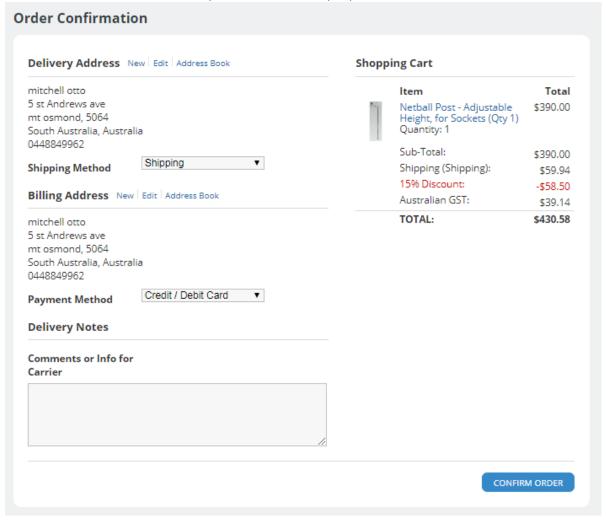
9. Click Shopping Cart



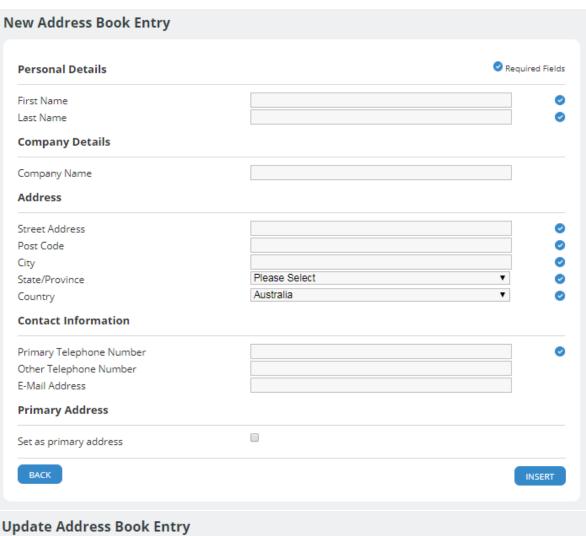
10. Your reseller discount is displayed in red. The final shipping options & price will be provided during the checkout process. GST is not included.

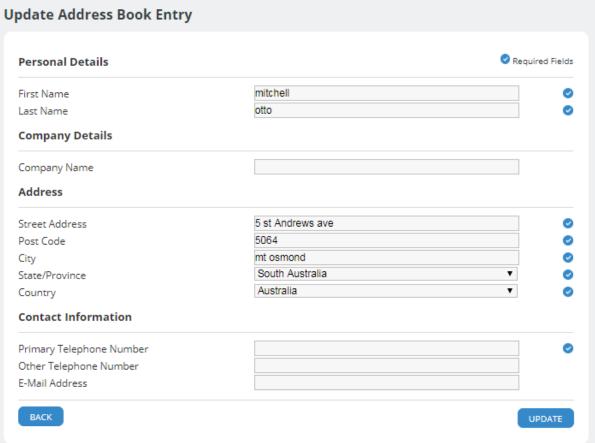


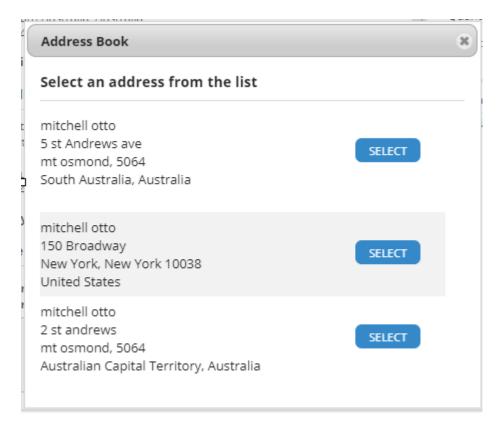
11. Click checkout. A total summary of the order is displayed.



12. Choose your customers address by clicking New, Edit, or Address Book alongside delivery address. Address book contains past customer orders.





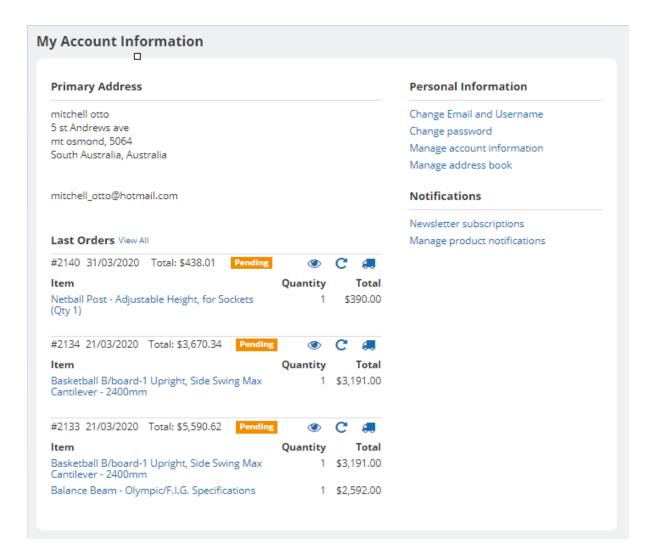


13. Once your customer address is updated the shipping will update.

Shopping Cart

	ltem	Total
	Netball Post - Adjustable Height, for Sockets (Qty 1) Quantity: 1	\$390.00
	Sub-Total:	\$390.00
	Shipping (Shipping):	\$59.94
	15% Discount:	-\$58.50
	Australian GST:	\$39.14
	TOTAL:	\$430.58

- 14. You can now choose payment method. As a reseller you can pay by Credit Card or on Account.
- 15. When account is chosen a summary email will be sent to your email address. You can also review the order on the Account information page.



- 16. If you choose to via card you will be taken to a transaction page.
- 17. Once you place an order Acromat will make and ship the item to the designated customer shipping address.